


# ShopTalk

Editor  
Lisa O'Donnell Connors  
Extension 6803

## ShopTalk Survey

### *You Could Win a Great Prize!*



**S**hopTalk is your employee newsletter and the Public Relations Department is interested in knowing how we can provide you with the best possible publication. We want to know what you like and don't like about ShopTalk, and why you read it, or why you don't. Please take a few minutes and fill out the survey. The results will be published in the June 28 issue of ShopTalk and posted that day on *IntraNED*.

If you return your survey by the deadline, you could be rewarded for your efforts! The Public Relations Department will hold seven random drawings and award these (very cool!) prizes: The first three surveys picked at random will receive a Washington Post T-shirt and the next three will receive a Washington Post baseball cap. And, for the grand prize, seventh random drawing, the winner will receive four tickets to their choice of one of the following performances: N' Sync at RFK stadium, 8/13 (value \$73.50); Riverdance at Wolf Trap, 6/27 (value \$65); Kiss Me Kate at the Kennedy Center, 7/19 (value \$62), or Janet Jackson at MCI, 8/18 (value \$80.75).

Please return the survey by **June 14** via interoffice or regular mail to ShopTalk Editor, Public Relations Department, The Washington Post, 1150 15th Street, NW, Washington, DC 20071, or you can fax the survey (remember to send both pages!) to (202) 334-4963. If you have any questions, contact Lisa Connors, ShopTalk editor at x6803.

#### 1. Do you read ShopTalk?

**YES** – How often?

(Circle one) Weekly, Bi-Weekly, Monthly

**NO** – (circle all that apply)

- a. Subject material not interesting.
- b. I never receive ShopTalk and do not know where to find it.
- c. When I receive ShopTalk it is several days past the publication date.
- d. ShopTalk does not apply to me.

#### 2. What subjects do you believe should be reported in ShopTalk? (circle those that apply)

- a. Profiles on staff promotions and transitions
- b. Career opportunities available at The Post
- c. Profiles on Post staff involved in community activities in the Washington metro area
- d. New employee biographies and their photos
- e. Profiles and news on the newspaper industry at-large
- f. Contests (i.e., the recent Know Your Post Contest)
- g. Coverage of staff events such as retirements, awards and celebrations
- h. Marketplace (the "classifieds" on the back of ShopTalk)

CONTINUED ON NEXT PAGE

3. What other topics would you like to see in ShopTalk (list three and rank by order of importance – 5 is high and 1 is low)?

TOPIC	RANK
_____	_____
_____	_____
_____	_____

4. Do you read ShopTalk on *IntraNED*? (circle one)

YES                  NO

5. If you answered no to #4, circle all that apply; otherwise, skip to question 6.

- a. I am not aware of *IntraNED*  
 b. Have visited the site, but could not access (open) the ShopTalk icon  
 c. Prefer to read it in hard-copy format

6. Do you like the current format of ShopTalk? (circle one)

YES                  NO

7. If no, name one way you would change it.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Are you aware of the community-based initiatives and events produced by the Public Relations Department? (circle one)

YES                  NO

9. If you answered yes to question 8, please list those events that you are familiar with:

- a. \_\_\_\_\_  
 b. \_\_\_\_\_  
 c. \_\_\_\_\_  
 d. \_\_\_\_\_

10. Where do you work? (circle the location that applies)

- a. Northwest Building  
 b. College Park Plant  
 c. Springfield Plant  
 d. Bureau

11. In which department do you work (circle the department that applies):

- |                            |                           |
|----------------------------|---------------------------|
| a. Accounting              | h. Human Resources        |
| b. Administrative Services | i. Information Technology |
| c. Advertising             | j. Marketing              |
| d. Advertising Operations  | k. News                   |
| e. Circulation             | l. Production             |
| f. Corporate               | m. Public Relations       |
| g. Executive               | n. Writers Group          |

12. How many years have you worked at The Post? (circle the option that applies)

- a. Less than one year  
 b. 1-5 years  
 c. 6-10 years  
 d. 11 -19 years  
 e. 20 + years

13. What is your work schedule? (circle the option that applies)

- Full time  
 Part time

#### Comments?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(NOTE- You need to include your name to be eligible for the drawings.)

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Extension: \_\_\_\_\_

*Thank you for filling out  
 the ShopTalk Survey!*



# Bylines

On Tuesday, June 5, *washingtonpost.com* is launching *mywashingtonpost.com*, a free service that provides users with a personalized web page which can feature specific news coverage, local weather and traffic, stock quotes, entertainment information or even a favorite comic strip.

A subsidiary of The Washington Post Company, *washingtonpost.com* developed *mywashingtonpost.com* to offer both local and national users an opportunity to target specific news (i.e., favorite columnists, sports, local, national or international news) and information to appear on an easy-to-read web page. *Mywashingtonpost.com* will replace the *onwashington.com* site.

To sign up for *mywashingtonpost.com*, just go to [www.mywashingtonpost.com](http://www.mywashingtonpost.com) and answer the appropriate questions. If you have any questions about setting up or using the site, go to [www.washingtonpost.com/wp-srv/mywp/html/FAQ.html](http://www.washingtonpost.com/wp-srv/mywp/html/FAQ.html)

Seventy-six Post golfers of all levels participated in the newspaper's 13th Annual Employee Golf Tournament held Monday, May 14 at the Glen Dale Golf Club in Glen Dale, Md. The golf tournament used a different format for the first time this year. It

**CECI CONNOLLY**, National desk, takes a swing during the employee golf tournament.



ROYE WEEKS

was a captain's choice/best ball tournament. The winners included:

## First Place Team

**JAMES HORSEMAN**,  
Mailroom/Springfield Plant  
**JOE FIEDLER**,  
Mailroom/College Park Plant  
**TOM STARKE**,  
Mailroom/Springfield Plant

## Second Place Team

**STEVE CAVENDISH**, News  
**MATT RENNIE**, News  
**TOM HELEBA**, News  
**NICK PIETRUSZKIEWICZ**, News

## Longest Drive

**Men** – **MARK HEINRICHS**,  
Advertising  
**Women** – **KAY NORTON**,  
Production

Employees from throughout The Post have been participating in the "Preventing Workplace Harassment" training which started earlier this month (4/26 ShopTalk). Staff from Information Technology, Human Resources, Administrative Services and Accounting will receive their training sign-on packets during the week of May 29 and are expected to complete the training by June 30. Managers from the aforementioned departments, as well as Production managers and staff are scheduled to complete the program by today, Thursday, May 31.

According to **BARRY COLEMAN**, Organization Training and Development (OD&T), staff have found the training to be informative and comprehensive. Feedback indicates that the training has provided staff with new and useful information about the topic of workplace harassment.

To date, more than 300



Vice President/Business Manager, **TED LUTZ** (right) presented a check for \$5,000 to (second from left) Miriam's Kitchen, Executive Director, Ruth Dickey and President, Raina Rose Tagle. Also participating in the presentation (far left) is the executive director of the Washington Council of Agencies, Betsy Johnson.

managers and employees have successfully completed the training. The Advertising and Circulation Department managers are scheduled to start the training by the end of June. The Newsroom is scheduled to begin training in late July.

On Wednesday, May 23, Vice President/Business Manager **TED LUTZ** and Washington Council of Agencies (WCA) Executive Director Betsy Johnson presented an award and check for \$5,000 to the Washington, D.C. non-profit organization Miriam's Kitchen, winner of The Washington Post Award for Excellence in Nonprofit Management. This is the third year that the newspaper has partnered with WCA to recognize nonprofit agencies that demonstrate outstanding achievements and innovative strategies in organizational management. Founded in 1983, Miriam's Kitchen provides a hot, nutritious breakfast each weekday to approxi-

mately 150 homeless people. Four other agencies received honorable mentions and checks for \$1,000.

On Thursday, May 24, more than 170 area teachers and school representatives attended a reception at The Post to honor recipients of The Washington Post's 2000-2001 Grants in Education and Grants in the Arts. Each year, the newspaper provides grants through these two programs averaging \$300-\$500 to area teachers to fund programs which enrich their curriculums but are not covered in their schools' budgets.



RUBEN RODRIGUEZ

(l-r) Dr. Herbert Berg, superintendent of the Alexandria School District; Dr. Robert Smith, superintendent of the Arlington School District and Dr. Robert Peebles, former superintendent of the Alexandria School District.

## POST SCRIPTS

### PLACE AN AD FOR YOUR GRAD!

On Wednesday, June 13 in Style, The Post will feature "Congratulate Your Graduate". announcements for preschool, elementary, middle/junior high school, senior high school, college/university and professional graduates. Employees and retirees will receive a 25 percent discount off the cost of their announcements. The deadline to place your announcement is Monday, June 11 at noon. For more information, click on the *IntraNED* home page or contact **GAIL BURKLEY** via email @burklegt@washpost.com or call x5736, Tuesday-Friday, 9 a.m. to 4:30 p.m.



## MARKETPLACE

**FOR SALE** — Two 10-speed bikes. One is very low mileage. Asking \$50 and \$20. Also, reel-type push lawn mower. Asking \$40. Call Keith at (202) 529-4757 days after 10 a.m. or at x6331 nights.

**FOR RENT** — Sunny 1,300-sq-ft apartment overlooking woods in McLean Gardens in NW DC. Avail. August 1. Cathedral ceilings, huge BR w/dressing area, lg bath w/W/D, wood floors downstairs and big carpeted loft w/skylights upstairs that can be used as den and/or BR. Located on bus lines, near Wisconsin Ave retail. Swimming pool. Dates flexible; avail. furnished or unfurnished. Call Linda at (202) 966-1129.

**CHILD CARE** - Nights and weekend hours available. Will provide a creative, safe, and fun-loving environment for children of all ages. I am willing to commute. Excellent references and experience. Call Ms. Hargett at x5995 or (202) 489-5277.

### FREE SHAKESPEARE IS BACK

Mark your calendar to attend this year's Shakespeare Free For All running June 1-17 at the Carter Barron Amphitheater. This year's performance, by the Shakespeare Theater, is *King Lear*. The Post's Family Night is scheduled for Saturday, June 16 at 7:30 p.m. The performance on the 16th will be sign-interpreted and audio described. Free advance tickets for only the June 16 performance will be available to employees through the Public Relations department beginning June 7. Up to four free tickets for all other weekday performances



will be available at the Northwest building's front counter beginning at 8:30 a.m., the day of the performance only. Tickets will also be available on the day of the per-

### TWP FORMS AVAILABLE ONLINE!

Dozens of the forms you need throughout the year are now available on *IntraNED*. The *IntraNED* online form site includes expense forms, benefits forms, the matching gifts form, the MetroChek election form, the address and name change form, among many others. Next time you are in need of a form, type in *IntraNED* on your browser, then click on the online forms site under "Tools", on the left-hand side of your screen. If you need assistance, contact **ROGER PIANTADOSI** at x7865.

formance beginning at noon Tuesdays through Sundays at the Carter Barron box office or at the Shakespeare Theatre at 450 7th Street, NW. If you have any questions, contact **LISA JACZKO** at x7970.

### TWP MERCHANDISE AT PENTAGON CITY

Looking for Washington Post merchandise? The Washington Post kiosk at the Fashion Centre at Pentagon City has a large selection of T-shirts, jackets, hats, famous front page mugs and more. Post employees receive a 10 percent discount with ID. The Post kiosk is on the metro level of the mall, located at 1100 S. Hayes St., Arlington. The kiosk is open seven days week, Monday – Saturday, 10 a.m. – 9:30 p.m. and Sunday, 11 a.m. – 6 p.m. Call (703) 415-2008 for more information.

**FOR SALE** - Incredibly comfortable, beautiful blue-gray leather sectional sofa. Approximately 120" x 100". VERY good condition. MUST SELL - \$1,000/obo. Call RITA, x7088 or (301)564-1414.

**FOR SALE** — '96 Jeep Grand Cherokee Ltd., V8, 4x4, exc. cond., 70.4 K, loaded, plus extras. \$15,250. Call Ted at (202) 726-6515.

**FOR SALE** — A sliding board/playhouse by Little Tikes. Like new, in mint condition, \$50/OBO. Contact Pershon at x5995 or (202) 489-5277.

**FOR LEASE** — \$1,700 per month, 4 BR, 2 BA, single family home in Alexandria. Close to Metro, bus and shopping. Only 13 miles from The Washington Post. Beautiful landscaped yard, waterfall pond and many other amenities. Available July 1. Contact Jolly Sienda at x5776 or (703) 921-0755.

**FOR SALE**—Alleycat kids trail-a-bike attachment, hooks to adult bicycle. Like new, \$95. Call Sandy at x7391

**FOR SALE** - A 9635 Weilder pro home gym system, 3-sided workout unit, includes 16 - 12.5 lb. weights, 2 - 6 lb. weights. Asking \$250. Assembly will be required, am willing to help reassemble. Call Kay x5980 or (703)768-7892 after 6:00 p.m.

**FOR SALE** — Two cemetery sites at Mt. Comfort, Monticello section, both for \$3,250. Call Nancy at x7042 or (703) 548-0804.

**FOR SALE** — Antique bar. Lovely dark pine finish, brass rail, \$400. Call Gordon at x6802, or (703) 533-0773.

**SUMMER CHILDCARE POSITION** — Seeking full-time childcare giver for two girls, ages 4 and 6. Hours are 8:30 a.m. – 6 p.m., June 11 – Sept. 4, located in nice Chevy Chase neighborhood. Must have own car and valid drivers license, competitive salary based on experience. Call John and Terri at (301) 657-8087.

**FREE! FREE!** — Ads in marketplace are free to employees of The Washington Post. Join thousands of satisfied customers who have bought and sold through Marketplace. The deadline is Friday at noon for the next Thursday's issue of ShopTalk. Send your ad with your extension and home phone number via e-mail to ShopTalk, or fax to x4963.

**MARKETPLACE DEADLINE:** Noon Fridays. Please include your name, extension and home phone number. **ADS ARE FOR POST EMPLOYEES ONLY.** Send ads to Shop Talk, 7th floor, or call x6803. To send ads via fax dial x5609; via e-mail send to **shoptalk**. Ads run two issues unless otherwise requested. One ad per employee, please.

**THIS NEWSLETTER IS PRINTED ON RECYCLED PAPER**

