

# ShopTalk

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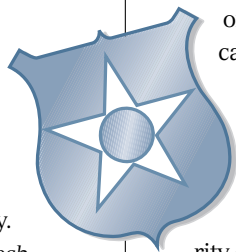
Editor, Lisa O'Donnell Connors, x4-6803

## Security Reminders

The following is an update and reminder of important security information for employees:

### Information Resources

- The emergency information line is (202) 334-7772. It gives recorded information about an ongoing emergency. If that line is not available for some reason, the backup number is (703) 914-7772.
- The Post has a dedicated Web page where information will be posted during a serious emergency. It is <http://rcmd.washingtonpost.com/emergency>.
- If Post facilities are inaccessible or operations are otherwise affected by an emergency, each department has a plan in place for contacting individual employees by phone to give instructions about reporting to work. **Please make sure your department has correct home and cell phone numbers for you.**



- The U.S. Homeland Security Department's civil preparedness web site is [www.ready.gov](http://www.ready.gov) or you can call 1-800-237-3239 to receive brochures.
- Helpful information can also be found on the *Intranet* home page. Click on Security under "Departments."

### Important Phone Numbers

This information also appears on the back of your ID card and on cards distributed by the Security Department. If you need an additional card, contact your Security office listed below:

#### Security Offices:

Northwest: 202-334-7874 or -7894  
 Northwest Main Lobby: 202-334-6308  
 Northwest Parking Garage: 202-334-7659  
 College Park: 301-446-1200  
 Springfield: 703-916-2220

#### Health Centers:

Northwest: 202-334-7192  
 College Park: 301-446-1181  
 Springfield: 703-916-2240

### Evacuations

#### 1. Normal building evacuation

(e.g., for fire or other emergencies). In a normal evacuation, the alarms will sound, and employees should leave the building immediately and report to their pre-assigned assembly locations (even if the alarm occurs outside regular working hours). Emergency coordinators and Security Department personnel will inform staff when it is safe to return. If you do not know your assembly location, please check with your supervisor or emergency coordinator as soon as possible.

#### 2. City-wide or neighborhood evacuation

Some emergencies may cause government officials to direct people to evacuate a particular geographic area. If The Post receives such a directive for a Post building, we will relay information to employees over the PA system. Employees would be told to evacuate the area rather than report to their pre-assigned assembly

locations. During a city-wide evacuation, normal routes may not be accessible. Information about what to do in the event of an emergency in D.C. can be found online at <http://dcema.dc.gov/dcema/site/default.asp>

3. **Containment.** Some emergencies may cause the government to recommend that we stay inside the building rather than evacuate. The PA system, e-mail and other methods of communication will be used to keep employees as fully informed as possible.

### Other Reminders

- Employees should wear IDs at all times in Post facilities.
- If you see or receive a suspicious package, contact the Security Department in your building immediately.
- In the event of an evacuation or other emergency, remember to take your red emergency pack with you. ■

# New Faces



**David Betancourt**



**Charles Cooke**



**Suzanne D'Amato**



**Maureen Fan**



**Yasmine Gahed**



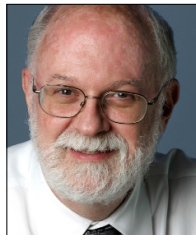
**Eugenia Grey**



**Joe Holley**



**Seth Kalish**



**Larry Liebert**



**Melina Mara**



**Yolanda Nashid**



**Madonna Rabatin**

**David Betancourt** was recently hired by Sports as an agate/sports aide. Prior to coming to the newspaper, he was an account representative for Central Parking System. Betancourt holds a BA in journalism from Radford University in Radford, Va. His interests include watching sports, writing and golf.

**Charles Cooke** was named to the position of assistant security manager in July. He was previously an instructor for the United States Capitol Police and was a law enforcement officer in Prince George's County for 26 years. Cooke earned an AA in law enforcement from Prince George's Community College. In his spare time, he is a private pilot and enjoys scuba diving and skiing.

**Suzanne D'Amato** is the new deputy editor for the Sunday Source effective last month.

D'Amato came to The Post from *Teen Vogue* magazine where she was the fashion news editor. She has also been a fashion writer for *Vogue* magazine and an editorial assistant for *New York* magazine. D'Amato has a BA in English literature from the University of California, Berkeley.

**Maureen Fan** became a staff writer for Editorial in June. Prior to joining The Post, she was the New York Bureau chief for the *San Jose Mercury News*. She has also worked for the *New York Daily News*, *Newsday*, the *Los Angeles Times* and the *South China Morning Post*. Fan has a BA in English from the University of California, Santa Barbara and enjoys collecting music, skiing and travel.

**Yasmine Gahed** recently joined the Advertising Department as an outside

sales representative for real estate. Previously, she was an account executive for the *Washington Diplomat* and a legislative aide for an U.S. representative. Gahed holds a BA in political science from Ohio State University and an MBA from American University. She enjoys ballet and traveling.

**Eugenia Grey** became a telecharge representative in the Accounting Department in June. She had been an administrative assistant for an attorney in the District. Grey has also worked for MBNA America and American Express. She has a BBA in business administration from Fort Lauderdale College in Florida where she graduated magna cum laude.

**Joe Holley** recently joined the Obituaries Desk in Metro as a staff writer. Prior to coming to The Post, he was the insight

editor for the *San Antonio Express-News*. Holley has been a freelance writer for several publications and was a speechwriter for former Texas Governor Ann Richards. He earned an MS from the Columbia University School of Journalism in New York, an MA in English from the University of Texas at Austin and a BA in English from Abilene Christian University in Abilene, Tex. Holley enjoys reading, writing and traveling.

**Seth Kalish** joined the Marketing Department in July in the position of graphic artist. He was previously a freelance graphic designer. Kalish holds a BA in creative writing with a minor in East Asian studies from Oberlin College in Ohio. His interests include distance running and painting.



**Chris Ruppel**



**Mark Schlabach**



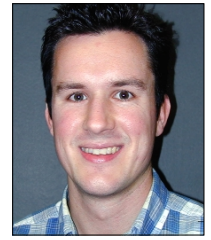
**Pouyan Torabi**



**John Wagner**



**Kathryn Whitener**



**Dan Wilson**

**Larry Liebert** is the new local technology editor for the Business section. He joined The Post in June. Liebert was previously the executive business editor for the *St. Petersburg Times*, where he had also been the deputy business editor. In addition, he has worked for the *Congressional Quarterly* and the *San Francisco Chronicle*. Liebert attended Stanford University in California where he received a BA in political science.

**Melina Mara** was hired as a photographer in the Newsroom's Photo Department in July. She was previously a project/freelance photographer. She has a touring exhibit and a book scheduled to be published in fall 2005, titled, *Changing the Face of Power: Women in the U.S. Senate*. She has also worked for the *Seattle (Wash.) Post-Intelligencer* and the *Sun* in Bremerton, Wash. Mara is completing her MA from the University of Missouri School of Journalism and holds a BA in political science from Sarah Lawrence College in Bronxville, N.Y.

**Yolanda Nashid** joined the Springfield Plant's Mailroom in June as a foreman. She had been a production manager for Alcatel USA in Raleigh, N.C. Nashid also worked as a material control team leader

for Allied Signal in Rocky Mount, N.C. and as a procurement supervisor and finishing team leader for Corning, Inc. in Corning, N.Y. Nashid earned a BS in mathematics from Spelman College in Atlanta and a BS in industrial engineering from the Georgia Institute of Technology.

**Madonna Rabatin** is the new traffic and production manager for the Marketing Department effective in July. She was previously a traffic manager for American Management Systems, an IT and consulting company, and a creative service manager for Time Life. She earned a BFA from Moore College of Art in Philadelphia, Pa. In her spare time, Rabatin enjoys quilting, cooking and entertaining.

**Chris Ruppel** is a new Detroit-based outside sales representative for the Advertising Department. He joined The Post in July after working as a media consultant for *TV Guide*. Ruppel has also worked for American Media, Inc. and publishing company Hachette Filipacchi. He holds a BA in communication arts from Oakland University in Rochester, Mich. Ruppel enjoys spending time with his family, as well as watching and participating in sports.

**Mark Schlabach** joined Sports as a staff writer in June. He was previously a sports writer for the *Atlanta Journal-Constitution* and is a co-author of *Destiny's Dog: Georgia's Championship Season*. Schlabach is a graduate of the University of Georgia. In his spare time, he enjoys golf and chasing after his two young daughters.

**Pouyan Torabi** was hired by the IT Department in June as a systems administrator. She was previously a contractor for the department in client support and was an IT educator for Fairfax County's Computer Learning Centers Partnership. Torabi is currently pursuing a BS in information technology from George Mason University. She is a Microsoft certified system engineer and a Cisco certified network associate. Her interests include piano, as well as Web and graphic design.

**John Wagner** became a staff writer for Metro in July. He is based in Annapolis covering Maryland state government and politics. Wagner first came to The Post as a summer intern for the National Desk in 1992. He was previously the Washington correspondent for the Raleigh, N.C. *News and Observer*, where he had also been a state government reporter. Wagner earned a

BA in political science from Stanford University.

**Jay Westcott** joined the Photo Department in May in the position of photo technician. Before coming to The Post, he was a photo intern for the Scripps Howard News Service and has also been a freelance photographer. He is currently pursuing a BFA in photojournalism at the Corcoran College of Art & Design. *(Photo not available.)*

**Kathryn Whitener** was hired by the Advertising Department in June in the position of outside sales representative. Before joining The Post, she was a publisher at Naylor Publications, Inc. and has worked in commercial lending for large corporations and non-profit organizations. Whitener earned a BS in marketing and management from Virginia Tech. She enjoys bicycling, skiing and scuba diving.

**Dan Wilson** came to the Marketing Department in June in the position of research analyst. He was previously a marketing research analyst at the *Washington Times*. Wilson holds a BA in communication from the University of Maryland, where he is also working toward an MS in management. His interests include basketball and travel. ■



PHOTO - MARTHA YEATER

**Olivier Girod** arrives at the Springfield Plant for his farewell party on Monday, Aug. 16.

## Farewell to Olivier Girod

**Olivier Girod**, manager of packaging and distribution for the Springfield Plant's Mailroom, left The Post earlier this month to accept a position with the U.S. Government Printing Office where he is the deputy managing director for plant operations. Girod joined The Post in 1994 as an intern in the Production Department while completing

his Ph.D. in industrial and systems engineering at Virginia Tech. He served as a consultant in the Systems and Engineering Department (now IT) in 1995 and became manager of industrial engineering the following year. He joined the Springfield Plant Mailroom in 2000.

## Free Tickets to Loudoun Summer Music Fest

The Public Relations Department has a limited number of free tickets available to employees to attend the Loudoun Summer Music Fest, a series of live outdoor concerts at the Belmont Country Club in Ashburn, Va. Up to two free tickets are available for each of the concerts. The family-oriented series also includes KidsFest. The gates open at 5 p.m. and the concerts start at 6 p.m. The upcoming concerts are:

*The Little River Band* - Aug. 29

*\*The Wailers* - Sept. 5

*Steve Bassett* - Sept. 12

*Eddie Money* - Sept. 19

For more information on the concert series go to [www.washpost.com/community](http://www.washpost.com/community). To receive your free tickets, e-mail **Lisa Bolton** at [Boltonlm@washpost.com](mailto:Boltonlm@washpost.com).

*\*Free tickets are gone for this concert. They can be purchased at the gate for \$10.*

## Back to School with OD&T

The Organizational Development & Training (OD&T) Department's 2004 Semester II course schedule

is now available in Lotus Notes by clicking on the OD&T "classroom" icon. The Lotus Notes link to the OD&T database was included in the department's monthly e-mail notice to all employees. Once you have clicked on the link it will place itself into your workspace in Lotus Notes. If you missed the e-mail or have not been able to access the database, contact **Vonda Coulbourn** at x4-5435.

Employees can also begin to register for upcoming courses. Questions or concerns should be directed to the OD&T hotline at x4-5425.

## No ShopTalk Next Week

Please note that ShopTalk will not be published next Thursday, Sept. 2 due to the Labor Day weekend. The deadline for Marketplace ads for the Sept. 9 issue is Aug. 27 at noon. E-mail your ad to [ShopTalk@washpost.com](mailto:ShopTalk@washpost.com). Please include complete information, along with your extension and/or home phone number. For more information, call **Lisa Connors** at x4-6803.

# Marketplace

**FOR RENT:** Apt. at N.W. 2440 16th/Kalorama Sts, #320, Park Tower, Avail. Oct. 15. Beautifully managed, secure, quiet building, 24 hr front desk security. 1BR/1BA w/great sunlight, CAC, W/D, cable ready. Sorry-no smk'g/no pets allowed. \$1,250 + utils. Refs. needed. Credit checked. \$650 deposit required. Call Victoria at x4-5759.

**FREE:** Sofa-bed. Queen-size. White upholstery. Great shape. Just need someone to pick it up - it wouldn't fit down our stairs. Call Kelly at x4-6639 or (703)734-6699.

**FOR SALE:** Baby-Lock sewing machine, Never used, with cabinet and chair. Model BL 1556. Book included, \$275. Call Patricia at x4-1285 or (301) 627-0677.

**FOR RENT:** 1 BR in College Park, moderate size house w/access to whole house. Convenient to Green Line Metro, College Park Plant. \$750 + utilities. Avail. now. Contact Maura Donohue x4-7822 or e-mail: [naltoidaddict@yahoo.com](mailto:naltoidaddict@yahoo.com).

**FOR SALE:** Washington Post T-shirts, sweatshirts, caps, umbrellas, bags, mugs, books and more! Shop online at: [www.washingtonpost.com/store](http://www.washingtonpost.com/store). Enter POST in coupon code during checkout for 10% discount.

**FOR RENT:** Condo in Alexandria, 2BR, 2 BA w/balc, \$1,250 utilities included. Avail. Sept. 1. Contact Patryce Howard at (301) 520-6105.

**FOR SALE:** U.S. Open tennis tickets, 4 tickets-\$ 60 each, for Tuesday Sept. 7 (Tuesday after Labor Day). Call Enrique Villagomez at x4-7488 or (202) 288-9013.

**FOR RENT:** Large one bedroom condo w/view of Rock Creek Park. Top floor at Gateway Georgetown condo, 2500 Q St, N.W., 24-hour secretarial service, a/c, utilities incl. \$1,600/mo. Available Sept. 1. Call Francis at x4-7886 or at home (301) 229-1159.

**FOR SALE:** Relatively new five-drawer crib with accessories (five-piece crib set). This crib converts into a toddler bed. Paid \$700, asking for \$200. Call Carolyn at x4-7058 or (240) 604-4461.

**FOR RENT:** Silver Spring Leisure World senior community for 55 & older. Cute 2 BR, 1.5 BA, walk-in closet. Brand new hardwood & ceramic floors. New stove, refrig, dishwasher, washer & dryer. Freshly painted. Top floor of elevator building, very private setting. No smokers/no pets. \$1,100. Call Ling x4-5381 or Bev (240) 604-6300.

**MARKETPLACE DEADLINE:** Noon Fridays. Please include your name, extension and home phone number. Ads are for Post Employees only. Send ads to Shop Talk, 7th floor, or call x4-6803. To send ads via fax dial x4-4963; via e-mail send to [shoptalk](mailto:shoptalk). Ads run two issues unless otherwise requested. One ad per employee, please.