

ShopTalk

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Editor, Lisa O'Donnell Connors, x4-6803

Renovations Near Completion

The Northwest Building's main elevators will begin opening again on the seventh floor later this month. The final phase of the major renovations of The Post's building at 1150 15th Street,

The first phase of the project included the renovations of the IT Department area on the third floor, the auditorium and multi-purpose room on the second floor, as well as the indoor parking garage in the former pressroom area.

"We're grateful to everyone at The Post for their patience and cooperation during the disruptions caused by the renovations," noted Werner.

Improvements to the seventh floor include two new "kitchenette" areas in addition to the exist-

ing one near Accounting. There is also a total of six new conference rooms and a new air-handling unit has been installed.

According to Gard and Heidemann, the Circulation Depart-

ment will be vacating the 11th and 12th floors of the Akridge Building during the week of November 29. The department is moving to the same area of the seventh

floor where the IT Department and Data Center were previously housed.

Circulation will also be sharing space with the Consumer Marketing Unit of the Marketing Department,



Bill Gard and Lisa Heidemann look out what will soon be windows in the new conference room in the Public Relations Department.

including Vice President of Marketing **Margaret Cromelin**. That unit will be vacating space on the seventh floor of the Lennox Building.

The Circulation Department move is scheduled to be completed by mid-December. That will be followed by the Human Resources Department staff moving back to their seventh floor offices in two phases during the weeks of December 13 and January 3.

The Public Relations Department is expected to return to the seventh floor by

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One of the new "kitchenette" areas on the seventh floor.

N.W. is nearing completion with the seventh floor expected to be fully occupied by the end of January. The phase also includes renovations of the eighth and ninth floors, which are scheduled to be completed by mid-summer.

The renovation project is headed by Vice President/Counsel **Mary Ann Werner** and project managers **Bill Gard** and **Lisa Heidemann**.

A workman builds one of the administrative assistant cubicles in the renovated Executive Department.



New Faces



Renata Bianchi



Unni Cheryan



Thomas
Dewhurst



Jennifer Ferrell



Mary Fong



Shani George



Monique Lewis



Keith Michel



Alistair Potts



Ethan Selzer



Erika
Strickland



Holly Thomas



Jeff Turrentine

JORGE ARANGURE was hired as a reporter for Sports this summer. He was previously a sports writer for *The Record* in Hackensack, N.J. and the *York (Pa.) Dispatch and Sunday News*. Arangure holds an MA in journalism from Syracuse University and a BA in history from the University of Southern California. He enjoys music, movies and books. (Photo not available.)

RENATA BIANCHI was named to the position of marketing manager in October. Prior to coming to The Post, she worked for *washington-post.com* as the business/product manager for jobs. Bianchi earned an MBA from Babson College in Wellesley, Mass. and a BA from Allegheny College in Meadville, Pa.

UNNI CHERYAN returned to The Post last month in the position of manager of research applications in the Marketing Department. He

had held the position of communications manager for corporate marketing for Fannie Mae. Before working for Fannie Mae, he worked at The Post for five years in the Marketing Department. Cheryan holds an MBA in marketing from the University of San Diego and a BA in anthropology from McGill University.

THOMAS DEWHURST joined the Marketing Department in September as a senior consumer research analyst. He was previously a project director at Public Opinion Strategies. Dewhurst has a BS in marketing from Messiah College in Grantham, Pa. He enjoys spending time with his three children, reading and playing poker.

JENNIFER FERRELL became a marketing representative for The Washington Post Writers Group in September. Prior to her new position, she was an account executive for the *Triangle TechJournal* in North

Carolina. She had also held several positions at the *News & Observer* in Raleigh, N.C. Ferrell has a BA in English from the University of North Carolina. She enjoys horseback riding and reading.

MARY FONG joined the Human Resources Department this summer as an administrative assistant for Benefits. Previously, she was an administrative assistant for William Stixrud, Ph.D & Associates. She has also worked for several companies in Pittsburgh, Pa., including Enhanced Images. Fong is pursuing a degree in human resources management with a minor in business administration from the University of Maryland. In her free time, she enjoys traveling and event planning.

SHANI GEORGE is the new administrative assistant for the Newsroom's radio/TV projects, effective in September. She had been a producer for Belo Broadcasting/the *Dallas*

Morning News. George earned a BA in journalism with a minor in Spanish from George Washington University.

MONIQUE LEWIS became the administrative assistant for Vice President of Circulation **David Dadisman** in September. Lewis had previously worked at the Paul Public Charter School in D.C. as an office manager. She is returning to The Post where she was an administrative assistant and telephone sales representative in Advertising from 1996 to 2000. She is currently pursuing a degree in business management and marketing at Strayer University. In her spare time, Lewis enjoys drawing, reading and jogging.

KEITH MICHEL was named to the position of marketing manager in September. He came to The Post from Giant Food, Inc. where he was a senior marketing strategist. Michel was also a regional marketing

supervisor for the Baltimore/Washington Region of the McDonald's Corporation, and worked for ad agencies in Baltimore and New York. Michel holds a BA in business and economics from Skidmore College in Saratoga Springs, N.Y. His interests include music, photography and cooking.

JOHN PARSONS became a Help Desk analyst for the IT Department in September. He had been a contactor for IT, as well as an intern. Parsons has also worked for *MRSTAX.com* and Patton Electronics. He holds a BS in computer engineering from Capitol College in Laurel, Md. as well as an AS degree from Jacksonville College in Texas. Parsons enjoys basketball, traveling and backpacking. (Photo not available.)

ALISTAIR POTTS joined the Advertising Department as an inside sales representative this month. He was previously a district manager for Simply Wireless, as well as an area manager for Smart Wireless. Potts plans to begin working toward a degree at Northern Virginia Community College in the spring. His interests include snowboarding.

ETHAN SELZER was named an outside sales representative for automotive in September. He had been an account executive for Interep National Radio in New York. Selzer was a 2003 MBA summer intern in the Advertising Department. He earned an MBA in marketing and media management from New York University and a BS in broadcast journalism from

Syracuse University in New York.

ERIKA STRICKLAND joined the Advertising Department as an order entry specialist in September. She is a May 2004 graduate of the College of William & Mary where she earned a BA in black studies and dance. Strickland enjoys traveling to visit African cultures around the world and working with young people.

HOLLY THOMAS was hired as a copy aide in the Newsroom in October. She was previously a correspondent for the D.C. office of *People* magazine. She has also worked for *Away.com* and the Knight Ridder/Tribune News Service. Thomas earned a BA in journalism with a minor in Italian from George Washington University. Her interests include writing, cooking and running.

JEFF TURRENTINE became a staff writer for the Home Section in September. Before coming to The Post, he was a freelance writer, a senior editor and contributor for *Architectural Digest*, as well as a contributor to the *Los Angeles Times*, the *New York Times* and *Slate.com*. Turrentine attended the University of Texas. In his spare time, he enjoys reading new fiction and discovering new music. ■

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the week of Jan. 10. For the first time, the staff will be located in the same space. The Public Relations Department will be on the right-side of the main hallway, past Human Resources as you walk from the main elevators. The Credit Unit of the Accounting Department will take the space on the third floor that was the temporary home for Human Resources and Public Relations staff.

The Executive Department staff will be leaving their temporary quarters on the fourth floor and returning to their former space on the seventh floor in late January. The department has been expanded to include offices along the north wall of the building. President and General Manager **Steve Hills** will move his office on the sixth floor outside Advertising to the Executive Department and Vice President/Affiliates **Lionel Neptune** is moving back to the seventh floor from his temporary office in IT.

The Writers Group, which had been located on the ninth floor prior to the renovations, will move into the fourth floor office space being vacated by Executive. Their new offices are adjacent to the fourth floor Newsroom area.

When completed this summer, the renovated

eighth and ninth floors will include corporate offices, including those now located on the sixth floor in the Akridge Building. The garden court is being moved from the eighth floor to the ninth floor and will be easily accessible to employees by the main ele-



A view of Circulation's new home on the seventh floor.

vator. The building's 33-year-old roof is also being replaced.

As part of the renovation project, there are plans underway to convert the former Sousa Room located on the first floor of the L Street Building into an employee fitness center. The fitness center is scheduled to be open in 2005.

According to Werner, construction on the property where the newspaper's outdoor two-level parking lot now stands is expected to begin early next year. The property was sold by The Post last December to Monument Realty which plans to develop a new office building on the lot. ■

Lean Plate Club Challenge - Important Dates:

Through Nov. 19: Weigh-in at one of the three health centers.

Nov. 19: Brown bag presentation and Q&A by Health Columnist **Sally Squires** on Lean Plate Club Challenge from noon to 1 p.m. in Northwest Building auditorium on the second floor. A light snack will be provided. RSVP to x4-6803 or e-mail ShopTalk@washpost.com.

Weekly Prize Drawings:

Nov. 29, Dec. 6, Dec. 13, Dec. 20, Dec. 27

You Are Invited!

All Post employees are invited to attend the 2004 Eugene Meyer Awards on Monday, Dec. 6 from 5 to 8 p.m. in the Northwest Building's second floor auditorium and multi-purpose room. Honor your colleagues who are receiving the prestigious Eugene Meyer Award and enjoy a fun-filled evening with your friends at The Post. Look for more information in the Dec. 2 issue of ShopTalk. Please RSVP to Public Relations, at x4-7969.

PHOTO - TERRY LYNN JOHNSON



Gil Petr Recipients (l-r) James (J.J.) Johnson, Chris Ketcham and Kahli Turner.

Gil Petr Award Winners

Vice President of Circulation **David Dadisman** announced last week that **James (J.J.) Johnson**, Circulation Dispatch Operations; **Christopher Ketcham**, Circulation Accounting, and **Kahli Turner**, Circulation Service Center, have been selected as recipients of the 10th annual Gil Petr Award.

The award recognizes Circulation Department employees who "unselfishly and quietly perform their jobs with a consistent commitment to excellence," noted Dadisman in a memo to his staff. The award is in memory of Gil Petr a zone manager at The Post from 1980 until his death in 1994.

Cookie & Book Sale

The Newsroom is hosting its annual Cookie and Bake Sale

on Tuesday, Dec. 7 from 1 to 4 p.m. in the second floor multi-purpose room at the Northwest Building. All proceeds from the sale will go to the N Street Village, a

complex of living quarters and programs for homeless women in Logan Circle. The cash and carry only sale will include selections such as books, toys, CDs and lots of nifty stuff from Book World, Financial, Food, Home, KidsPost, Sports, Style, Sunday Source, Travel and Weekend. Logo items and other TWP merchandise will also be sold.

No ShopTalk Next Week

ShopTalk will not be published next Thursday, Nov. 25, due to the Thanksgiving holiday. The next issue will be published on Thursday, Dec. 2. The deadline for Marketplace ads for that issue is Friday, Nov. 26 at noon. E-mail your ad to ShopTalk@washpost.com. Have a happy and healthy Thanksgiving!

Mandatory Online Training Reminder

All Washington Post employees are reminded to complete online Code of Business Conduct training by **November 30**. In addition, all Post employees who use financial information or systems (Advertising, Circulation, Accounting, Human Resources, and IT departments) are reminded to complete online Information Security training by **December 3**.

Instructions to for completing this mandatory training can be found on *Intranet*.

Click on the Human Resources Department, then instructions to "Access Element K for Sarbanes-Oxley Related Training and Compliance Initiatives."

Employees with questions about completing this mandatory training should consult with their supervisor.

Marketplace

FOR SALE: Four spindle style solid wood chairs, perfect condition \$95, originally \$70 each. Two lightly used professional series tennis racquets, \$45 each, originally \$140 each. Please call Enrique at x4-7488 or (202) 288-9013.

FOR SALE: Spa Escape treatments to relax your mind, body and soul. Sit back and hear the sounds of waterfalls and beautiful music. Escape from a hard days work into a private, stress free environment. Products for sale are body butter, hand creams, foot soaks and spa holiday baskets. Call Imani Magruder at (202) 583-5538

ISO BAKERS: To bake or buy something yummy for the annual Cookie & Book Sale. All proceeds will benefit the N Street Village. (See Postscripts above) All bakers are welcome - novice, experienced or somewhere in between. Don't bake? Feel free to buy goodies and donate them for the sale. The sale is Tuesday, Dec. 7 from 1 p.m. to 4 p.m. in the Northwest Building's multi-purpose room. Please call Aimee at x4-6748 or e-mail sandersa@washpost.com for more info.

FOR SALE: Big bird cage, practically brand new. Paid \$300, will sell for \$200. Measurements are 32"x24"x60". Call Kareem at (240) 462-4653.

FOR SALE: 2004 White House Christmas Ornaments. I'm selling them as part of a fundraiser for my son's day-care center. They are \$16 each and I have one at my desk if you'd like to check it out. Please call Liz at x4-6545.

FOR SALE: Beer box, w/seven glass doors, one service door, 8'deep x 15' long, new was \$12,000, asking \$4,500/OBO. Call Rene at (240) 643-0438 or (301) 283-0277.

FOR SALE: Washington Post t-shirts, sweatshirts, caps, umbrellas, bags, mugs, books and more! Shop online at: www.washingtonpost.com/store. Enter POST in coupon code during checkout for 10% discount.

MARKETPLACE DEADLINE: Noon Fridays. Please include your name, extension and home phone number. Ads are for Post Employees only. Send ads to Shop Talk, 7th floor, or call x4-6803. To send ads via fax dial x4-4963; via e-mail send to shoptalk@washpost.com. Ads run two issues unless otherwise requested. One ad per employee, please.