

ShopTalk



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Editor, Lisa O'Donnell Connors, x4-6803

Eugene Meyer Awards on Dec. 6

All Post employees are invited to attend the Eugene Meyer Awards, on Monday, Dec. 6 from 5 to 8 p.m. in the second floor auditorium and multipurpose room at the Northwest Building. This is a great opportunity to share a fun-filled evening with your colleagues and friends at The Post with good food and dance music. Please RSVP to the Public Relations Department if you plan to attend at x4-7969.

The 2004 Eugene Meyer Awards will honor **Dan Balz**, News; **Walter Fletcher**, Building Services; **Phil Hottle**, Circulation and **Lee**

McAdory, Circulation.

The awards were established in 1983 on the 50th Anniversary of Eugene Meyer's purchase of The Post. This prestigious award annually recognizes employees whose careers at the newspaper exemplify the seven principals for the conduct of a newspaper established by Mr. Meyer (See box on page 3.)

Awardee Dan Balz is a staff writer on the National Desk, most recently covering the 2004 election. Prior to coming to The Post in 1978, he worked briefly for the *Philadelphia Inquirer*, before moving to the *National Journal*.

During his more than five years at the *National Journal* he covered economics, then served as deputy editor. Balz began his career at The Post as assistant national editor and became political editor during the 1980 presidential campaign.

He moved to Austin, Tex. in 1981 to be the southwest correspondent and returned to D.C. in mid-1983 to cover the 1984 election. He was the national editor through Ronald

Reagan's second term. Since then, Balz has been a political reporter. He covered the White House for 10 months from mid-1990 until after the Persian Gulf War. In 1997, he was the interim London correspondent for three months and cov-

ered the death and funeral of Princess Diana.

Balz is the co-author of the 1995 book, *Storming the Gates* about how the GOP captured a majority in Congress in 1994 for the first time in 40 years. In 2001, he collaborated with **Bob Woodward** on the award-winning series of

articles on George W. Bush's war Cabinet. Balz is from Freeport, Ill. and earned his BS and MS in journalism from the University of Illinois. He also served in the Army for three years. He and his wife, Nancy, a public librarian, live in Bethesda. They have a son, John, who is pursuing his PhD in American studies at the University of Texas.

Walter Fletcher is the Building Services dayside chief supervising a



Dan Balz



Walter Fletcher



Lee McAdory

Phil Hottle



PHOTOS - JULIA EWAN

CONTINUED ON PAGE 3

Bylines

The Post presented 17 area principals with the 2004 Distinguished Educational Leadership Award (DELA) during a ceremony held at The Post's Northwest Building on Monday, Nov. 15. The DELA winners and guests were welcomed by Chairman **Don Graham** and Vice President of Communications **Ted Lutz**. Graham honored each of the winners individually, providing examples of the often heartwarming and inspirational nominations



Chairman **Don Graham** congratulates DELA winner **Mary L. Walker**, the principal of **Beacon Heights Elementary School** in Prince George's County.

provided by the principals' colleagues, teachers, parents and students.

The Post established the award in 1986 to recognize outstanding area public and private school principals. Each of the DELA award winners was presented with a Tipperary crystal school bell during the ceremony. This summer they will attend media and crisis communication training workshops provided by The Post.

The Washington Post was honored with the Outstanding Corporate Partner Award at the third annual National Capital Philanthropy Day awards luncheon on Friday, Nov. 12 at the Marriott Wardman Park Hotel. **Eric Grant**, director of public relations and contributions, accepted the award for The Post at the event that was hosted by the Washington D.C. Metro Area Chapter of



PHOTO - RUBEN RODRIGUEZ

Eric Grant accepts the Outstanding Corporate Partner Award on behalf of The Post at the National Capital Philanthropy Day luncheon. Standing behind him is master of ceremonies **Leon Harris**, news anchor for WJLA-TV.

the Association of Fundraising Professionals. The newspaper was nominated for the award by the Washington Council of Agencies for The Post's commitment to the metropolitan area through its community outreach programs.

For more than 50 years The Washington Post has had a special relationship with Children's Hospital, as the newspaper has led an annual campaign to encourage readers to donate. What started

with columnist **Bill Gold** and grew with **Bob Levey** is being continued by **John Kelly**, who kicked off his inaugural campaign on Monday, Nov. 29. His goal is to raise \$600,000 by Jan. 21. All of the money raised goes to pay the hospital bills of families who can't afford the fine care that Children's provides.

Post employees have always been a big part of the effort, and can donate by dropping off a check at John's office, in the fifth-floor Newsroom, or by visiting www.washingtonpost.com/childrenshospital to make an online donation. The donation to Children's is eligible for The Post's Matching Gifts Program. Matching Gifts forms can be found on the Intranet home page, under online forms, or call **Tito Tolentino**, Public Relations, at x4-6835. ■

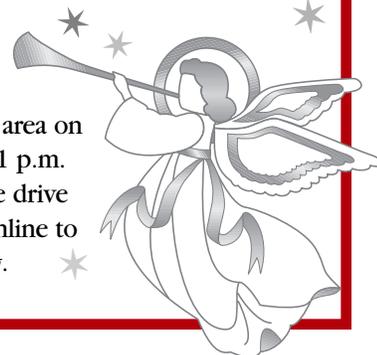
Mark Your Calendar for Friday, Dec. 17!

The Post's annual holiday celebration is scheduled for Friday, Dec. 17, noon to 2 p.m. at the front entrance to the Northwest Building. Join your colleagues for cocoa and cookies and enjoy the music provided by the renowned Eastern High School Choir. Employees are invited to make a donation to The Post's Be An Angel Campaign during the celebration. This year, the campaign is supporting My Sister's Place in the District. This organization provides safe and confidential shelter, programs, education, and advocacy for battered women and their children. Look for more information on making a donation to this year's Be An Angel Campaign in the Dec. 9 issue of ShopTalk.



The Post is also a sponsor of Good Neighbor Food and Funds Drive with Giant Food, Inc. In-paper ads are running in The Post to support the drive, which encourages readers to make food and cash donations that directly benefit the Capital Area Food Bank. Ned the

Newshound will make an appearance at one of the five Good Neighbor Stuff-A-Truck events being held in the metro area on Friday, Dec. 17 from 6 a.m. to 11 p.m. For more information about the drive or the Stuff-A-Truck event go online to www.capitalareafoodbank.org.



staff of 10 foremen responsible for the maintenance of the Northwest Building and the outside perimeter. Fletcher's first job was working for the Byron S. Adams printing company delivering packages when he was in his teens. He then worked at the now defunct *Washington Daily News* for more than a decade, first as a truck helper and then in maintenance. He came to *The Post* in 1973 after the *Daily News* was bought by the *Washington Star*. Fletcher began as a janitor and within a year he was promoted to dayside assistant shift foreman. In 1984, he became a shift foreman and in 1992, he was promoted to his present position.

Fletcher was raised on a farm in Oxon Hill, Md. before coming to D.C. when he was 12. He and his wife, Shirley, have a home in Laurel, Md. and raised three daughters and two sons. They have five grandchildren.

Phil Hottle began his career at *The Post* as a distributor before joining the Circulation Department. He is the home delivery manager for Virginia North with responsibility for a major portion of the Northern Virginia suburbs, managing five zone managers and 67 agents.

Hottle began his *Post* career as a carrier when he was in his early teens and became a distributor in 1967

at the age of 18. In 1969, he was drafted into the Army and served 13 months in Korea. The day after he returned, he was back at *The Post* and became a distributor covering the Alexandria area. In 1976 he was named Virginia distributor of the year.

On June 25, 1979, Hottle was hired by the Circulation Department as assistant newsstand and street sales manager. In January 1980, he became a zone manager

for metro home delivery and in March 1984, he was named Virginia South home delivery division manager for the fast-growing Virginia suburbs. In late 1989, Hottle took over responsibility for home delivery in Prince George's County and returned to Virginia in his present position in 1998. Hottle was born and raised in Arlington. He and his wife, Sharon, live in Lake Ridge, Va. They have four daughters, three sons, and one grandchild with another grandchild expected in January.

Lee McAdory is the Circulation Department's home delivery manager for Maryland South. He manages six zone managers and 70 agents servicing Prince George's, Anne Arundel, Calvert, Charles and St. Mary's counties, as well as Southeast D.C. McAdory came to *The Post* in 1985 after working for the now defunct *Baltimore News American* and the *Washington Times*, where he was responsible for setting up the paper's home

delivery program. His first position at *The Post* was zone manager overseeing home delivery in the District's Anacostia area.

In 1988, McAdory received the Jack Patterson Zone Manager Excellence Award, formerly called the Zone Manager of the Year Award. In 1990, he was promoted to division manager for Montgomery home delivery and in 1998, he took over responsibility for Prince George's County. McAdory's territory was expanded earlier this year. A native of Baltimore, he attended Morgan State College. McAdory and his wife, Marie Savoy-McAdory, live in Prince George's County. He has five grown children, three stepdaughters, eight grandchildren and two great grandchildren. ■

Seven Principles for the Conduct of a Newspaper

The first mission of a newspaper is to tell the truth as nearly as the truth can be ascertained.

The newspaper shall tell all the truth so far as it can learn the important affairs of America and the world.

As a disseminator of news, the paper shall observe the decencies that are obligatory upon a private gentleman.

What it prints shall be fit reading for the young, as well as for the old.

The newspaper's duty is to its readers and to the public at large, and not to the private interests of its owners.

In the pursuit of truth, the newspaper shall be prepared to make sacrifices of its material fortunes, if such course be necessary for the public good.

The newspaper shall not be the ally of any special interest, but shall be fair and free and wholesome in its outlook on public affairs and public men.

—EUGENE MEYER

Publisher of The Post, 1933 - 1946

THE
EUGENE
MEYER
Awards

PostScripts

Mandatory Online Training Reminder

Washington Post employees who did not complete the online Code of Business Conduct training by Nov. 30 are reminded to complete this mandatory training immediately.

All Post employees who use financial information or systems are reminded to complete online Information Security training by tomorrow, Dec. 3. Instructions for the training can be found on Intranet. Click on the Human Resources Department, go to instructions: *Access Element K for Sarbanes-Oxley Related Training and Compliance Initiatives*. Employees with questions about completing this mandatory training should consult with their supervisor.

Cookie & Book Sale

The Newsroom is hosting its annual Cookie and Bake Sale next Tuesday, Dec. 7 from 1 to 4 p.m. in the second floor auditorium at the Northwest Building. All proceeds from



the sale will go to the N Street Village, a complex of living quarters and programs for homeless women in Logan Circle. The cash and carry only sale will include selections such as books, toys, CDs and lots of nifty stuff from several Post sections. Logo items and other TWP merchandise will also be on sale.

2004 Expense Deadlines

Please note the following 2004 deadlines from the Accounting Department:

Delinquent expense reports:
Thursday, Dec. 16

Final current expense reports
(dated after Dec. 9):
Thursday, Dec. 23

Accounts Payable Invoices:
Wednesday, Dec. 22

Accrual Worksheets:
Thursday, Jan. 6 by noon

Delinquent expense reports are those outstanding longer than one week after the expenditure has been made. Accounting will only accept reports for expenses incurred after Dec. 9 between Dec. 17 - 23. No expense reports will be accrued. If you have any questions, contact **Janet Hallam**, financial accounting manager, at x4-4248. **Individual department deadlines may be earlier in order to meet these deadlines.** The Newsroom deadlines will soon be posted on The Source.

Bloodmobile at Northwest - Donors Needed!

The American Red Cross has asked for The Post's help in recruiting 30 donors for the next Bloodmobile scheduled at the Northwest Building on Tuesday, Dec. 7 from 8:30 a.m.

-1:45 p.m. in the second floor multipurpose room. The Red Cross is especially short of blood over the holiday season. Please give if you can. Call the Health Center now at x4-7192 to make an appointment.



TWP Store Sale at Northwest

Employees can stock up on great TWP logo gifts for the holidays including sweatshirts, jackets, polo shirts, mugs, T-shirts and more at the TWP Store on-site sale on Tuesday, Dec. 14 from 12:30 to 5 p.m. in the second floor multipurpose room. Post employees will receive a 10 percent discount on the cost of all items.

Marketplace

FOR SALE: Spa Escape treatments to relax your mind, body and soul. Sit back and hear the sounds of waterfalls and beautiful music. Escape from a hard days work into a private, stress free environment. Products for sale are body butter, hand creams, foot soaks and spa holiday baskets. Call Imani Magruder at (202) 583-5538.

FOR SALE: 2002 Buell X1 Lightning - 1203cc, 101hp. Sonic blue frame and wheels, black body, excellent condition, only 3k miles. Comes with 3-rail motorcycle trailer and rear wheel stand, \$7,000. Also available - California SideCar Friendship II, \$750/OBO. Please call JoAnn at x4-7715 or Chris or JoAnn at (540) 286-1080.

ISO BAKERS: To bake or buy something yummy for the annual Cookie & Book Sale. All proceeds will benefit the N Street Village. (See Postscripts above) All bakers are welcome - novice, experienced or somewhere in between. Don't bake? Feel free to buy goodies and donate them for the sale. The sale is Tuesday, Dec. 7 from 1 p.m. to 4 p.m. in the Northwest Building's multipurpose room. Please call Aimee at x4-6748 or e-mail sandersa@washpost.com for more info.

FOR SALE: Four spindle style solid wood chairs, perfect condition \$95, originally \$70 each. Two lightly used professional series tennis racquets, \$45 each, originally \$140 each. Please call Enrique at x4-7488 or (202) 288-9013.

FOR SALE: One BR, one BA in the well maintained, pet-friendly Richmond condominium. Building is in the heart of Dupont and steps away from all restaurants, bars, shops. Two blocks to the Dupont Metro, on the quiet side of the building (9th floor) with views of Stead Park & the National Cathedral. 1401 17th St (17th between P & O), Apt. 908. List price is \$339,000, condo fees are \$223 monthly. For more info contact Cindy at x4-6911 or (202) 256-8260.

FOR SALE: 2004 White House Christmas Ornaments. I'm selling them as part of a fundraiser for my son's day-care center. They are \$16 each and I have one at my desk if you'd like to check it out. Please call Liz at x4-6545.

SHORT-TERM ROOM RENTAL: 4-6 mos. Starting: March '05. Nice area. Apt. dntn Silver Spring. Very near Metrorail/bus. Your own BR w/Qn-sized bed. Window view. BA: Your very own. Nice amenities w/in building and outside shops/stores. Very reasonable monthly rate. sm. deposit to hold. Female preferred. Let's talk for details. Call Carol (301) 565-2599 evens., leave voicemail.

MARKETPLACE DEADLINE: Noon Fridays. Please include your name, extension and home phone number. Ads are for Post Employees only. Send ads to Shop Talk, 7th floor, or call x4-6803. To send ads via fax dial x4-4963; via e-mail send to shoptalk. Ads run two issues unless otherwise requested. One ad per employee, please.